

UPDATE THE CITY OF RENO DOWNTOWN HISTORIC SURVEYS AND INVENTORIES
PROJECT TIMELINE

Activities and Objectives	Due Date
Obtain proper signatures on all documents and create Request for Proposals (RFP) for distribution to consulting firms	JANUARY 12, 2023
Publish RFP	JANUARY 13, 2023
Proposals from consulting firms due	FEBRUARY 17, 2023
HRC to review proposals and provide feedback; select Contractor	MARCH 9, 2023
Finalize contract and scope of work; execute contract	MARCH 24, 2023
Contractor to hold kick-off meeting to consult with SHPO representative	MARCH 31, 2023
Contractor to provide summary of kick-off meeting, research methodology outline, and survey methodology outline	APRIL 14, 2023
Contractor to provide Draft #1 of SURVEY CATALOG for review and comment to SHPO and City of Reno staff/Historical Resources Commission (HRC)	AUGUST 18, 2023
SHPO and City of Reno to provide feedback/comments to Contractor regarding Draft #1 SURVEY CATALOG	SEPTEMBER 22, 2023
Contractor to provide DRAFT #1 of DOWNTOWN RENO RECONNAISSANCE SURVEY Data (draft historic context, survey report and ARA short forms) to SHPO and City of Reno staff/HRC	OCTOBER 27, 2023
Contractor to present progress report to HRC during meeting	NOVEMBER 9, 2023
SHPO and City of Reno to provide feedback/comments to Contractor regarding Draft #1 DOWNTOWN RENO RECONNAISSANCE SURVEY	DECEMBER 1, 2023
Contractor to provide Draft #2 SURVEY CATALOG and Draft #2 DOWNTOWN RENO RECONNAISSANCE SURVEY to SHPO and City of Reno staff/Historical Resources Commission	JANUARY 26, 2024
SHPO and City of Reno to provide feedback/comments to Contractor regarding Draft #2 SURVEY CATALOG and Draft #2 DOWNTOWN RENO RECONNAISSANCE SURVEY	MARCH 1, 2024
Contractor to present progress report to the HRC during meeting	MARCH 14, 2024
Final electronic versions of Survey Catalog and Downtown Reno Reconnaissance Survey Report due to SHPO and City of Reno staff	MAY 3, 2024
Printed version of Survey Catalog and Downtown Reno Reconnaissance Survey Report due to SHPO and City of Reno staff	MAY 31, 2024
Final Reporting on Subgrant Activity and Final Reimbursement Request Due to SHPO	JUNE 28, 2024